



SALWAN PUBLIC SCHOOL, RAJENDRA NAGAR

PT. GIRDHARI LAL SALWAN MARG, RAJENDRA NAGAR, NEW DELHI-110060

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Subject:- Elections of PTA Executive Committee Nursery- XII

SPS/381 /2025

6th July 2025

Dear Parent

Greetings!

The School Parent Teacher Association plays a very important role in bringing parents and teachers together to understand each other and co-operate in the task of holistic development of young impressionable minds. The two stakeholders must make a concerted effort in evolving a conducive atmosphere in school for children to attain their optimum potential.

All the parents of the students studying in the school are members of the General Body of the Parent Teacher Association of the school. The General Body of Parents of Salwan Public School, Rajendra Nagar, New Delhi shall elect the Executive Committee of the PTA as per the DOE circular dated 12.04.2010.

The school will hold elections for various posts of the Executive Committee of PTA as per the following details:

PARENTS		TEACHERS	
		Chairman, Head of School (Ex-Officio)	1
Vice Chairman (Male)	1	Vice Chairman (Female)	1
Hon. Secretary	1	Hon. Jt. Secretary	1
Hon. Jt. Secretary	1	Hon. Treasurer	1
Members	5	Members	4
TOTAL	8	TOTAL	8

Parents desirous of contesting elections for the office bearers of the Executive Committee are requested to give their nominations as per the following schedule:

EVENT	DAY	DATE	TIME
Nominations begin (online)	Monday	07.07. 2025	9:00 am
Nominations close	Tuesday	08.07.2025	9:00 am
Last date of withdrawal	Tuesday	08.07.2025	12 noon
Display of post-wise list of candidates	Tuesday	08.07.2025	3:00 pm
Elections	Wednesday	09.07.2025	2:15 pm-3:15 pm
Opening of ballot papers and Declaration of results	Wednesday	09.07.2025	3:30 pm-4:30 pm

The elections are governed by the School's Scheme of Management and will be held in the most democratic manner.

Parents wishing to self-nominate must fill an online form available on the School Website.

Kindly make it convenient to cast your vote so that the new Executive Committee that emerges, sincerely works to achieve the aims and objectives with which the PTA was established.

***To fill the Nomination form, click on the given link. The link will be active at the time mentioned above:**

<https://forms.gle/hJXUm8pmTaKPPpe69>

*** In case of withdrawal, you may reach out to us at the school email ID:- info@salwanpublicschool.com**

Thank You

Regards

Priyanka Barara

Principal

RULES AND GUIDELINES FOR ELECTION TO THE EXECUTIVE COMMITTEE OF P.T.A.:

- Only those parents who have cleared all the school dues till July 2025, including any other outstanding dues, (if any) are eligible for nomination for the election to the Executive Committee of P.T.A. as well as to cast the vote.
- Only one parent-father/mother of a student, will be eligible for the candidature except those whose children are studying in Class XII.
- It is mandatory for the parents to carry the Parent I – Card when coming to the school.
(Parents who do not have an I-card will carry the I-card of session 2024-2025 and the UID card of their ward)
- Parents coming to cast their vote will be required to sign the Attendance Sheet.
- Only one parent-father/ mother of a student will be eligible to cast a vote.
- Parents are not allowed to bring Mobile phones in the school premises on the day of the election.
- In all matters regarding the election decision of the principal in the capacity of Returning Officer shall be final and binding on the contestants / participants.
- Entry and Exit on election day will be only from gate number 1